17 April 1972

MEMORANDUM FOR: Director of Training

THROUGH   : Chief, Operations School

SUBJECT    : Course Report, CS Records II #6-72
        10 - 14 April 1972

Student Body

  1. Sixteen students attended the course. Their grades ranged from GS-04 through GS-10 (average, GS-06) and their length of service from one year through sixteen years (average, 3.8 years). Their offices of origin were:

|     |   |
|-----|---|
| ISD | 5 |
| EUR | 3 |
| CI  | 2 |
| FE  | 2 |
| SB  | 2 |
| WH  | 2 |

  2. Four students cancelled before the course began. One student, a personnel officer scheduled to depart PCS within three weeks, was cancelled by mutual agreement after the course began. He has been urged to enroll after his return, if appropriate.

## Course Content and Presentation

3. There were no changes in the content or presentation of the course. However, the high percentage of ISD personnel in the group (31%) enabled us to complete the work by the end of the fourth day, slightly ahead of schedule.

## Speakers

25X1A

4. ██████████████ C/WH/South America/CRS, gave an excellent talk on CRS support to biographic research, illustrating

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his points with much current material from CRS purlications. This is ████████████ first appearance in some time, but his performance is as impressive as ever.

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5. ███████████████████ made his first appearance for the Office of Security. His talk dealt more with the general support aspects of Security than with biographic research. With additional direction, however, he should make a very good addition to the team.

## Student Critiques

6. There was a good deal of discussion between the Chief Instructor and various students during the breaks and at the end of the course on the practical exercise and the work to which they are assigned. It was generally favorable and, as usual, added new background information to the exercise. For example, one student talked at length about our travel program information, from her point of view as a former PanAm travel agent. However, no written critiques have been received.

## Chief Instructor's Comments

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7. ███████████ IS/DIM, has provided us with about one hundred and fifty copies of the CS Name Trace Handbook in its original, unofficial form. (The official version is still in process). At his suggestion, we have now arranged to provide each student with a copy to take with him at the end of the course.

8. Considering the steady demand for this course, it might be well if CS Training officers were asked to consider whether CS Records II is always appropriate to the work which the student is expected to do. CS Records II is intended for those who will be doing name traces at Headquarters. It is of little or no value to those who are about to go overseas. Such people forget most of what they are taught and by the time they return from their tour there may well be substantial changes in name trace procedures. CS Records I should always be taken before anyone is assigned overseas, since the procedures taught therein apply to every CS office both here and abroad. But CS Records II should be confined to those who will be working at Headquarters.

Chief Instructor

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Attachments
    A. Course Schedule
    B. Student Roster

Distribution
    Original - DTR
         1 - DDP/TRO
         2 - OS/ST/TR

# MISSING PAGE

ORIGINAL DOCUMENT MISSING PAGE(S):

*attachment*